


REQUEST FOR COUNCIL ACTION
TOWN MANAGER'S OFFICE



<p>Agenda Item: A Motion to Approve Waiver of Fees for Sign Permit and Temporary Use Permit for a Town Event at Williams Park by the B & O Trail Association for Their 29th Annual Bicycle Tour.</p>	<p>Town Council First Reading Action Requested: Second Reading Public Hearing Third & Final Reading Motion to Approve/Consider 05/27/2021</p>
<p>Project Name:</p>	<p>Presenter: Jeff Eder Title/Dept: Town Manager</p>
<p>Strategic Plan Link:</p>	<p>Comprehensive Plan Link:</p>
<p>Executive Summary: This is a motion to approve a waiver of Sign Permit Fees and Temporary Use Permit Fees for the B & O Trail Association for an event on town property on September 19, 2020. The event will be at Williams Park, utilizing one of the shelters as a starting point for their 29th annual B & O Bicycle Tour. The association has submitted the required Event in the Park forms and obtained permits as required. Since the association has a partnership agreement with the Brownsburg Parks Department, and this event is raising funds to develop a trail that benefits both the B & O Trail Associations and the citizens of Brownsburg, they are requesting a waiver of these fees.</p>	
<p>Supporting Docs Letter of request Required:</p>	
<p>Staff Recommendations:</p>	
<p>Town Manager Comments: I recommend approval of the motion.</p>	
<p>Department Head Approval:</p>	
<p>Town Manager Approval: </p>	<p>05/18/2021</p>



B&O Trail Association Inc.
PO Box 142
Brownsburg, IN 46112-0142
www.BOTrail.org

Mar 1, 2021

Brownsburg Town Council
61 N Green St
Brownsburg, IN 46112

Re: B&O Bicycle Tour

Request to waive permit fees.

The B&O Trail Association is in the process of planning the 29th annual B&O Bicycle Tour. We have submitted the required Event in the Park forms and are obtaining the various permits as required. We would like to request a waiver of the following fees:

Public Gathering Permit
Sign Permit
Temporary Use Permit (Tent)

The B&O Trail Association has a partnership agreement with the Brownsburg Parks Dept. Each year, we acknowledge the generous support of the Parks Dept in our event brochure and in post-ride reports. We have transferred title to portions of the B&O Trail to the Town of Brownsburg. Since this event is raising funds to develop a trail that benefits both the B&O Trail Association and the citizens of Brownsburg, we request to waive these fees.

Thanks in advance for your consideration,

Jeff Smallwood

Event Director for B&O Bicycle Tour
317-979-2467